

EMERGENCY/SCHOOL CLOSINGS

No school, office, or system event cancellation or delay will be made without the direct authorization of the superintendent of schools or designee. In the event the superintendent is unavailable, such decisions will be made by the assistant superintendent. If the assistant superintendent is unavailable the business administrator will make a determination.

Announcements: School closings may result from inclement weather or other events such as facility problems. When the Superintendent decides it is necessary to delay opening or close any facility or school or cancel any school event, he/she will initiate all related communications by radio, television, website and the school wide notification system.

Delayed Opening or Early Release of Schools: The superintendent may delay the opening of schools or call for early dismissal upon determining that weather conditions appear hazardous to operate school buses at the regular early morning hours. The public announcement will report the delayed opening or early dismissal, including the cancellation of morning kindergarten, if necessary. After-school activities and events will not be affected by a delayed opening. In the event of an early release, all school related after school activities will be cancelled.

Closing of Schools for the Entire Day: When the superintendent determines that weather or other conditions exist or will develop that would make it unwise to open one or more school any time during the day, the announcement communicated to radio and television stations shall state that the school district is closed. If school is closed for the entire day, all school related evening programs will be cancelled.

Afternoon and Evening Program Cancellations: When schools are open to the end of the school day, but weather or other conditions deteriorate in the late afternoon, the Superintendent may decide to cancel afternoon and evening programs. Schools and offices should plan and communicate alternate dates and times to hold programs or events.

Weekend Closings: When weather or other conditions are predicted or develop that would make it hazardous to operate weekend programs or events, the superintendent is responsible for decisions regarding cancellations and for notifying the appropriate media.



Students, parents, and staff shall be informed early in each school year of the procedures which will be used to notify them in case of emergency closings, whether action is taken before or during school hours. When schools are closed for emergency reasons, staff members shall comply with Board policy in reporting for work.

Adopted 2001

Revised 2015

