

DISPOSAL OF EQUIPMENT WITH COMMERCIAL VALUE

The building administrator shall determine whether non-essential books, equipment, and/or supplies have commercial value and will inform the school board of items intended for disposal. The building administrator will address any data protection issues, including confirmation from technology support that data has been secured or destroyed. The school board will then authorize the building administrator to dispose of these items.

Disposal Procedure for Items with Commercial Value

1. Give right of first refusal to town agencies;
2. Sell to the highest bidder of whatever other business arrangement is in the best interest of the school district;
3. Donate such items to charitable organizations and schools.

All funds received from the sale of nonessential items shall be returned to the school district's general fund.

If the material does not have any commercial value, the proper disposal of the books, equipment, and/or supplies shall be determined by the building administrator.

Adopted 2007
Revised 2014

