

Newington School District

Teachers

Payroll Options

A Teacher shall be paid bi-weekly and may elect to be paid under one (1) of three (3) options per the Collective Bargaining Agreement Article 19-3.0 and 19-3.1.

<u>Option</u>	<u>Description</u>
(1)	Annual salary divided by twenty-six (26) installments and paid over twelve (12) months.
(2)	Annual salary divided by twenty-six (26) installments and paid over the school year with the remaining portion representing the balance payable prior to June 30 th .
(3)	Annual salary to be divided into twenty-one (21) installments in order that the final installment can be made prior to June 30 th .

If a Teacher wishes to change his/her payroll option, they must submit to the Superintendent's Office, before the close of business on February 15th, a written request stating the payment option requested for the next fiscal year as per the Collective Bargaining Agreement Article 19-3.0.

Should a Teacher's contract be terminated prior to the expiration date, the Teacher must repay to the District any excess moneys, if there are any, received for teaching services not yet rendered on a per diem basis.

I have reviewed the following payment options and choose the following pay plan:

Option One (1) Option Two (2) Option Three (3)

Note: By signing this form you acknowledge that you have received, reviewed, understood and have been explained the contents and have had the opportunity to ask questions.

Print Name

Signature/Date